

Executive Meeting Minutes

03/06

03 JUNE 2019 / 7:30 PM / Maric's house

ATTENDEES

Francine Vickery (Chair), Maric Tse, Joy Richman, Anna Bozac (recorder)

AGENDA

Acceptance of Agenda

Francine moved to accept; Maric seconded. Motion approved.

Acceptance of Previous Meeting Minutes (01 April 2019)

Anna moved to accept; Maric seconded. Motion approved

Follow up from Previous Meeting

1. Joy will invest up to \$20K in cashable GIC at TD Bank. **Outstanding.**
2. Joy will follow up with Lauren regarding submission of payment for Level 1 Coach certification upon successful completion. **Completed; awaiting receipt from Lauren.**
3. Joy will provide each coach with their annual income for 2018 (for income tax purpose) **Completed.**
4. Anna will finalize outdoor pool contracts with 2nd Beach Pool and Central Park Pool **Completed.**
5. Anna will finalize April Pool contract with Lord Byng Pool and coordinate payment with Joy. **Completed.**
6. Maric will discuss with Lauren weekend workout schedule for May/June for long course sessions. **Completed.**

Officer Reports

7. Registrar: spring/summer session, currently 44 swimmers + 1 out-of-town swimmer registered.

8. Treasurer: still awaiting payment processing for: Second Beach Pool summer rental, May/June rental at Lord Byng Pool, and extra lane at UBC for May & June.
9. President: lots of inquiries on website. Submitted fall schedule to UBC pool and awaiting confirmation if Sunday long course set up will continue. Good feedback from members regarding Board efforts.
10. VP/Secretary: outdoor pool rental agreements processed; reviewed comparison of pool costs; spring pool cancellations have been rescheduled at LB when available

New Business

- UBC summer pool cancellation – agreement by Board to not reschedule Thurs, July 11 cancellation, as Lord Byng is only available at 9pm.
- Club policies – discussion on whether the club needs policies to support executive with any member issues. Agreement on the following member responsibilities:
 - Compliant to UBC Recreation policies, including Code of Conduct
 - Compliant with UBC Aquatic Facility Rental policies
 - Cannot swim if not registered and paid.
 - Respectful of pool etiquette

UBC Masters Swim Club Executive reserves the right to review specific issues on a case by case basis.

- MSC: Succession concerns raised by J.Tweedale; await MSABC decision
- Update on Sunday long course session: Francine has contacted UBC to inquire if set up will continue in the fall.
- 2019/20 Swim Season: Executive needs to finalize schedule, set fees and fee schedule by session. **Deferred to next meeting**
- Book date for AGM: tentative dates Oct 26 or Nov 2
- Coaches salary: agreement to provide increase effective September 1/2019 as follows: Head Coach = \$31.50/hr, Assistant Coach = \$26.25/hr, Coach “in training” = \$21.00
- Resolving issues with UBC Pool rental: Maric requested a regular meeting with Operations Coordinator to discuss various pool operations matters, i.e. safety, cleanliness, accessibility, etc. Pool response is regular meeting is not necessary; they suggested we sign up for their regular newsletter and send an email for any matters requiring discussion/action.

ACTION ITEMS

- Joy to update projected budget for 19/20 season for next Board meeting
- Francine to post club policies on UBC Masters Swim Club website
- Francine to finalize date for AGM

MEETING ADJOURNED AT 9:23PM

NEXT MEETING

Scheduled for July 15, 2019 at 7:30pm at Francine's house.

Agenda to follow