

UBC Masters Swim Club

Executive Meeting Minutes

08/25/2021

August 25, 2021/ 8pm / Zoom meeting

ATTENDEES

Francine Vickery (Chair), Joy Richman (Treasurer), Lisa Hermanson (Secretary), Maja Krzic (Registrar), Cheyenne Christopherson (Interim VP)

AGENDA

- 1.** Move to approve agenda
- 2.** Move to approve June 19, 2021 minutes
- 3.** UBC AC Fall pool rental
- 4.** Officer Reports
- 5.** New Business (registration system; club website; waiting list; vaccination requirement; practice protocol; club policies like code of conduct; liaison with head coach)

Acceptance of Agenda

Moved by Francine, all in favour
Unanimous

Acceptance of June 19, 2021 minutes

Moved by Francine, all in favour
Unanimous

Follow up from Previous Meeting

Post executive meeting minutes on website – Lisa will email Sean

New Business

The following topics were discussed:

- UBC AC fall pool rental – done
- Officer reports – loss of \$3,500 is reported. This is better than the loss of \$8000 that had been projected.
- Francine will investigate a new registration system that will allow us to be more autonomous. SwimBC recommends PoolQ.net as it is a Canadian company and quite user friendly.
- Cheyenne showed us the new website she created with Wix.com for the UBC masters swim club. She demonstrated how to edit/update the website. Cost is \$5 US/mth and we can retain our personal domain. Francine will request that Sean send us the content from the current website in order to update the new one with our club photographs.
- Wait list is currently at 67 people. Cheyenne has invited 24 people from the top of the list to do 3 trial swims – so far only 4 have come. We have 21 members currently signed up for the Fall 2021 session. Budget/space available for 55 swimmers in the Fall 2021. Francine will send registration links to the 5 former club members to invite them to join as they do not require trial swims. Cheyenne will also email the remaining people on the wait list to start their trial swims over the 2 weeks that remain.
- Vaccination requirements – the PHO by the province has mandated proof of vaccination for gyms/indoor pools starting September 13, 2021 and to remain in place until January 2022 (at the earliest). Providing proof of full vaccination will be a requirement of all swimmers and coaches attending UBC pool and the pool will check this upon entry. This will be communicated to new swimmers as they join and has already been communicated to the existing swimmers by email today.
- Practice protocol – will be looped into our new code of conduct that we will develop.
- Club policies like a formal code of conduct – we all agree we need to have one posted on our website and potentially sent out to members to sign their agreement to comply when registering. Suggestion made by Cheyenne to ensure the steps to follow in order to enforce it are clearly laid out.
- Liaison with head coach – Cheyenne and Maja will share this role. Feedback should be two-way – both the swimmers providing feedback to the Coaches and the other way.

ACTION ITEMS

- Executive team will review the Swim BC Code of conduct as well as some samples from other Masters swim clubs, and come up with something for our club.

- AGM will be in November 2021
- Maja has confirmed she will resign from the Executive at the November AGM.
- Liz Stokes has expressed interest in re-joining the Executive. TBD at next AGM

MEETING ADJOURNED AT 9:55pm

NEXT MEETING – Sep 29, 2021 8pm