

# Executive Meeting Minutes

## 09/07/2020

---

**09 JULY 2020 / 8:10 PM / Google Meet**

### ATTENDEES

Present at the meeting were President Francine Vickery, Registrar Maric Tse and Treasurer Joy Richman. Vice President Anna Bozac resigned her position effective July 6<sup>th</sup>.

### Acceptance of Agenda

The purpose of the meeting is to review and approve the UBC Masters COVID-19 Return to Swim documents.

### Acceptance of Previous Meeting Minutes (7 July 2020)

Maric moved to accept; Francine seconded. Motion approved.

### Follow up from Previous Meetings

- A detailed review of the return to swim plan was carried out by the directors.
- The document titled “UBC Masters return to swimming plan” covers the plan to swim at City of Burnaby pools effective July 13-August 23<sup>rd</sup> 2020.
- Maric Tse made the motion to approve the plan and this was unanimously approved by the board.
- This plan will be submitted to the Burnaby Pool and will be distributed to the members of UBC Masters Swim Club.
- Francine will communicate to the club via email and will ask them to go to the MSABC website and complete the Acknowledgement and assumption of risk and the participation agreement.
- The board agreed to invite swimmers to register for swims every week. The first time they register for swimming the swimmers must email in a copy of the acknowledgement and assumption of risk form and the participation agreement.
- Swimmers will be asked to pay for a 5 or 3 swim pass. After the pass is used up, they will register for individual swims or a second pass. The cost will be 12.00 per swim including tax. A waitlist will be created each week.
- The registrar will take care of the attendance list of swimmers signed up for each swim
- The treasurer will receive the E-transfers and log them into the registration list.
- Club members Chantal Lauzon and Geoff Argue volunteered to be safety officers.

## **Officer Reports**

None

## **New Business**

None

## **ACTION ITEMS**

- Francine to submit approved documents to SwimBC
- Francine to submit approved documents to City of Burnaby
- Francine to send out email to club members with detailed signup information

**MEETING ADJOURNED AT 9:12pm**

## **NEXT MEETING**

TBD - at call of President